

CONFLICT-OF-INTEREST CODE FOR THE STATE COASTAL CONSERVANCY

(Operative November 17, 2010)

The Political Reform Act (Government Code ~~Section§§~~ 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. ~~Section§~~ 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 ~~California~~Cal. Code of ~~Regulations-Section-~~Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating officials and employees and establishing disclosure categories, shall constitute the conflict-of-interest code of the California State Coastal Conservancy (Conservancy).

Individuals holding designated positions shall file their statements with the **Conservancy**, which will make the statements available for public inspection and reproduction. (Gov. Code ~~Section§~~ 81008.) ~~Upon receipt of the statements for~~ Board Members and ~~the~~ Executive Officer, ~~the Conservancy shall make and retain a copy and forward the original to~~ may file electronically using the **Fair Political Practices Commission-**website. All other statements will be retained by the **Conservancy**.

APPENDIX A DESIGNATED POSITIONS

Designated Position Categories	Assigned Disclosure
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<u>Members of the Conservancy, except members who report under Government Code § 87200, below[†]</u>	1, 2
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Executive Officer	1, 2
Deputy Executive Officer (Career Executive Assignment CEA)	1, 2
Chief Counsel I, CEA	1, 2

Conservancy Staff Members in the following categories:

Staff Counsel Attorney (All Levels)	1, 2
Acquisitions Program Manager	1, 2
Public Land Manager Series <u>(All Levels)</u>	1, 2
Conservancy Project Development Series <u>(All Levels)</u>	1, 2
Accounting Administrator	1, 2
Accounting Officer Specialist	1, 2
 Staff Services Manager I (Contracts/EDP and Purchasing Manager)	 2
Senior Information Systems Analyst	2
Associate Govt. Program Analyst/ Specialist (Incoming Grants Manager)	2
Staff Service Manager (Director of Administration)	2
Associate Personnel Analyst (Personnel Officer)	2
Senior Personnel Specialist (Personnel Technician)	2
Associate Governmental Program Analyst	2
Budget Analyst/Grants Manager	2
 Staff Services Analyst <u>(Projects and Board Mtg. Coordinator only)</u>	 2
Management Services Technician	2
Executive <u>Secretary II Assistant</u> (<u>Purchasing Agent-- non-IT purchases</u>)	2
 <u>Information Systems Analyst (All Levels)</u>	 3
<u>Information Officer Specialist (All Level)</u>	3

Consultants and new positions ~~(, including, but not limited to,~~
~~Special Project Employees)~~

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*Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Executive Officer may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. ~~Such written a determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements.~~ The Executive Officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code § 81008).

***OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

It has been determined that the positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code § 87200 and do not need to file a statement with the Conservancy:

Elected Officials and the Chairman of the Coastal Commission, or Alternate Members (Government Code § 82019(b)).

APPENDIX B

Disclosure Categories

(1) Persons in Category (1) must disclose:

~~(a) (a) All investments in, positions in business entities and sources of income (including gifts, loans and travel payments) from entities involved in real estate, sales, brokerage, development or construction, engineering, landscape architecture or environmental consulting~~

~~well as income, (including gifts, loans, and travel payments) from a non-profit association that participates or involves itself in environmental policy, regulation, or litigation.~~

(b) Income (including gifts, loans, and travel payments) from a non-profit organization that participates in protection, restoration or enhancement of natural resources; environmental education; or public access to natural resources.

(c) All interests in real property which is located within or not more than two miles outside the boundaries of the Conservancy's jurisdiction; i.e., the area defined by Public Resources Code Section 30103, ~~maps adopted under that section the nine counties of the San Francisco Bay Area; the Santa Ana River and its tributaries and;~~ and any additional operating areas of the Conservancy set forth in Division 21 of the Public Resources Code.

~~(c) Any business position in any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management which is in real estate sales, brokerage, development or construction, as well as any position held in a non-profit association that participates or involves itself in environmental policy, regulation, or litigation.~~

(2) Persons in Category (2) shall disclose any investment in a business entity and sources of income (including gifts, loans, and travel payments), from entities of the type, which contracts with the Conservancy to provide goods, services (including consulting services), materials, travel accommodations or facilities to the Conservancy.

(3) Persons in Category (3) must report all investments and positions in business entities, and income (including gifts, loans, and travel payments) from sources that provide information technology and telecommunications goods or services, including but not limited to computer hardware or software companies, computer consultant services, training, data processing firms, microfilm, and media services.

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(Rev. 2017)

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~~The Executive Officer may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such written a determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008).~~[GJ1]

AUTHORITY: Gov. Code ~~Sections§§~~ 81008, 87300 and 87304~~6~~
REFERENCE: Gov. Code ~~Sections§§~~ 87300, et seq.